

BYC Parking Policy and Procedures

Updated April, 2022

The underlying intent of these procedures is to ensure:

1. There is sufficient and accessible parking for all club members on the club property throughout the year with the Porter Ave. slip holders having the primary right to park inside the fenced area during the boating season and the valets also being allowed to park inside the gated area, but only as a secondary right.
2. Prohibit anyone from parking on the grass except during extreme overcrowding situations.

The plan is as follows:

- The General Manager (GM) shall be responsible for the implementation and overseeing of this plan.
- A separate short version of the parking rules needs to be included in a BYC newsletter every spring.
- Additional efforts should be made to notify non members that sail on Wed. night race boats and non member parents that pick up participants of the sailing education programs, that parking along the BYC driveways fence or in the lot as not permitted at any time.
- There shall be a Valet Captain, at an appropriate pay rate, to provide general guidance and coordination of the valet service.
- For valet service, the parking gate closest to the building shall be the receiving point for all vehicles. As vehicles turn and pass through the gate into the lot, a stationary valet attendant will hand out tickets, greet the guests, and show them into the club via the connecting walkway.
- During large events, the additional attendants will then drive the cars to the south end of the dry sail lot parking 2 across allowing approximately 20- 30 vehicles to be staged and later moved to street parking or other assigned areas. See attached diagram.
- The valet service will actively manage parking before, during, and to the conclusion of each large event. This will including the advance marking of areas reserved for valet use only (using cones, tape, and portable signs) and the ongoing active shifting of vehicles left in their care as conditions permit or require over the course of the event, such as moving cars parked far away, closer to the building. This includes employee's cars.
- Large events will require additional valets beyond what we have used in the past. The GM shall make sure that the banquet manager is aware and does charge these large events a "valet fee surcharge" of \$50 per additional valet that will be required. The increased number of valets may lead to a reduction in tips. The GM should consider a higher base pay rate to the valets during these occasions.
- Wednesday evening during sailboat racing season, the same process will take place.
- The parking along the fence will be exclusively dedicated to member parking. Members using valet service may have their car parked along the fence.
- Two Membership decals will be supplied to all members. Additional decals may be purchased for \$10 each. There will be 2 distinctive decals (stickers), 1 style for Porter Ave. slip holders and 1 style for non-slip holders. This parking decal must be displayed on the driver's side window to be easily identified by valets who will also act as parking security. Appropriate decals will be sent to each member. Decals are to be placed solely on member vehicles which may include spouses and significant others.

- Non Slip holder decals will have sequential numbers on them. A list of the numbers correlating to the members name will be maintained by the BYC management. This list will be provided to the valets. When the member picks up their vehicle, the valet shall address them by name and thank them for using the clubs facilities.
- Warning letters will be issued to parking violators. These letters will state the auto is in violation of parking policies and that a third violation may result in the vehicle being towed. However, prior to the actual commencement of any towing action in the case of a flagrant repeat violator, the Valet Captain shall first consult with a member of senior management or a Flag Officer to review the facts of the situation and ask that they personally become involved and assume responsibility for the matter going forward. That senior person will then personally engage the vehicle owner and take whatever action they deem appropriate. The Club will establish an on-going arrangement with a reputable, bonded towing company to facilitate this portion of this parking policy.
- Dry sailed boats will be issued assigned spaces for their boats and owners must adhere to their assigned spot so they are not blocked in by the traffic lane. In addition, the Club will investigate ways to accomplish off-site storage of all unnecessary boats and trailers from the dry sail area.
- When the Basin is open for the sailing season, Porter slip holders shall have first priority to park inside the fence. Once all other on-property spots are utilized, the Valet service may use open spaces beginning at 7:00 PM.
- The parking gates will remain open from 11:00 AM - 2:00 PM Mon. - Fri. for general lunch parking. The GM is to close the gates at 2:00 PM.
- During other off-season times of the year, member parking will be allowed to all members inside the fence in designated parking areas. Valet service parking should continue to be on Porter Ave. and in designated areas.
- All employee parking except for management personnel and the closing bartender shall be on Porter Ave or other designated areas. Valets shall assist employees by retrieving cars during late hours for safety & security reasons.
- An exit lane shall always be maintained for inside lots. Although there may be a wait at times for cars to leave the lot this expectation should be made clear to members parking inside the fence.
- During the winter season and shoulder months, discretion and common sense should be applied as to valet parking. During the slow nights, Valets and management should discuss a condensed parking plan for the evening. While still maintaining the membership parking, the fence areas and dry sail may be used if volume of business warrants the ability to do so.
- Members and their immediate families (children still at home) may only have 2 cars parked in BYC parking at any time.

MEMBER & VALET PARKING DIAGRAM

LEGEND: YELLOW IS THE TRAFFIC FLOW FOR VALET SERVICE, WHERE ARRIVING GUESTS ENTER THE CLUB VIA GREEN ARROW; GREEN AREA OUTSIDE FENCE IS MEMBER ONLY PARKING; BLUE AREA OUTSIDE FENCE IS HANDICAPPED PARKING; RED AREAS INSIDE FENCE ARE RESERVED FOR BOATS DURING SAILING SEASON.

